

IECF Board of Trustees Meeting Minutes
December 5, 2018
2:00pm Eastern Standard Time
Foundation Board Meeting Teleconference

CALL TO ORDER AND ATTENDANCE:

Present

1 Tom Alexander 5 Herb Doyle 9 Phil Santoro
2 Dean Kredit 6 Mark Kaasa 10 Spenser Villwock (non-voting)
3 Todd Reed 7 Gene Mini
4 Greg Haren 8 Dan Endris

Absent/Excused

1 Joseph Hovanec 2 Lloyd Quinney 3 Robert Stroescu

Guests

Staff Present

1 Vernice Howard 2 LaNa Howard

- 1 IEC Foundation Chairman, Greg Haren, **called the meeting to order at 2:04pm Eastern Standard Time.** Roll call was taken by L. Howard.
- 2 **Approval of Minutes & Welcome:**
- 3 **Motion:** A motion to approve the October 24, 2017 meeting minutes as presented was seconded and all approved.
- 4 **Financial Review:**
- 5 The Treasurer Herb Doyle reviewed the current financial statements with the Trustees. Vernice Howard reported that 2 scholarship checks had not been cashed at last review. One check has since been cashed. IEC Idaho is returning the final outstanding check and the student awarded is no longer enrolled in the program.
- 6 **Motion:** A motion to approve the current financial statements was seconded and all approved.
- 7 **Disaster Relief Fund Update:**
- 8 Spenser Villwock reported that the application is accessible through the Foundation website and information was given to the chapters. There are no current requests for funding.
- 9 A sub-committee was created on 10/24/17 to focus on Disaster Relief Funds. Dan Endris will chair the sub-committee and Robert Stroescu and the Treasurer will participate. That committee will meet via teleconference on December 11, 2018 at 9:30am EST.

10 **Home Depot ProXtra Update:**

11 Tom Alexander reported that the program is in the 3rd year, of a 3-year commitment to the program. Spenser Villwock reported that the Home Depot continues to be a great supporter of the philanthropic mission of the IEC Foundation. The subcommittee plans to meet in January 2019 to plan for the program moving forward.

12 **Golf 2017 Update:**

13 Tom Alexander provided an overview of the IEC Foundation Golf Tournament at Ocotillo Golf Resort in Phoenix. He reported that \$2000.00 in sponsorships are still outstanding.

14 **IEC Convention 2017 update:**

15 Tom Alexander gave an overview of the Foundation's success with pledge efforts to the Foundation during the Amped Up Luncheon, Golf Outing and Foundation Expo Table during IECCON17. A focus on more volunteers for the Expo table will be helpful for IECCON 2018.

16 **Equipment Grant Update:**

17 Dean Kredit reported that the Equipment Grant Committee is considering a workshop to educate ED's on the process. Howard will collaborate with IEC national staff to explore the idea of creating a remote training for this topic.

18 A sub-committee was created on 10/24/17 to develop that process. Dean K. will chair the sub-committee and Phil S. and Robert S. will participate. That committee will meet via teleconference on 12/18/17 at 9:30am EST.

19 **Document review:**

20 LaNa Howard is updating the Manual of procedures all other documents have been updated to reflect current IEC Foundation contact information. All Foundation document updates will be presented to the Board of Trustees during the January IEC Foundation Board Meeting.

Scholarship

21 **New business:**

22 Tom Alexander confirmed that all Foundation Board of Trustees positions have been filled for the 2018 year.

23 **Motion:** nominate Kristen Williams as an IECF Board Trustee; seconded and all approved.

26 Conflict of Interest and Code of Conduct policies and implementation of said policies was discussed and will be reviewed in January 2018.

27 All outgoing Board of Trustee members were acknowledged for their contributions and service to the Foundation.

29 **Adjournment:**

30 At 3:04pm EST the Board of Trustees adjourned the business meeting.

31 **Motion:** To adjourn the meeting; seconded, the motion was seconded.

12/8/2017 Other business:

Motion: to elect the following candidates for 2018 IEC Foundation Board of Trustees Executive Committee positions as follows: (electronic motion, discussion, second and vote)

1. Gene Mini - Vice Chair
2. Dan Endris – 2nd Vice Chair
3. Kristen Williams – Secretary

This motion was moved and seconded and all approved.

